

Procedure for Creating the Written Proposal of the Plan for Implementation Work of the AI/IoT Demonstration Platform Project

The following lists the items necessary for an open recruitment proposal participant to create the Written Proposal of the Plan in relation to the "Implementation Work of the AI/IoT Demonstration Platform Project" (hereinafter, "the Work") performed by Hiroshima Prefecture.

In creating a Written Proposal of the Plan, the proposal participant must submit the necessary documents according to this creation procedure, based on the Announcement for the Work, the Open Recruitment Proposal Manual, and the Specifications for the Work.

1 Documents to be submitted upon plan proposal (1 original copy and 7 duplicates, for each)

- (1) Work Proposal Application (Form 1)
- (2) Work Written Proposal (Form 2)
- (3) Implementation Schedule (Form 3)
- (4) General Overview (Form 4)
- (5) Estimate Breakdown (Form 5)
- (6) Illustrative materials (Acceptable in any form)

* Also submit digital media (CD-R, DVD-R, or USB memory) storing the Word or PowerPoint files for (1) to (6) together with paper copies.

2 Creation procedure

- (1) Paper copies must, in principle, use A4-size sheets and duplex-printing, being placed vertically and using horizontal text (oblong). However, part of the sheet or printing method may be changed to accommodate figures, tables, or the like.
- (2) Page numbers should exclude the table of contents, and should be printed on the lower center of each page.

Proposal Application of the Plan for Implementation Work of the AI/IoT
Demonstration Platform Project

_____, 2018

To the Governor of Hiroshima Prefecture

Address:

Company name:

Representative name:

[Seal]

I hereby make the following proposal regarding the "Implementation Work of the AI/IoT
Demonstration Platform Project."

Representative proposer name	
Contact information of person(s) in charge	[Affiliation]
	[Title]
	[Name]
	[Telephone No.]
	[E-mail]
	[Notes (Website, etc.)]

[Consortium Participants (Co-applicants)]

*If one sheet is not enough to list all the information, you can use multiple sheets.

Participant name	
Contact information of person(s) in charge	[Affiliation]
	[Title]
	[Name]
	[Telephone No.]
	[E-mail]
	[Notes (Website, etc.)]

Participant name	
Contact information of person(s) in charge	[Affiliation]
	[Title]
	[Name]
	[Telephone No.]
	[E-mail]
	[Notes (Website, etc.)]

Participant name	
Contact information of person(s) in charge	[Affiliation]
	[Title]
	[Name]
	[Telephone No.]
	[E-mail]
	[Notes (Website, etc.)]

Participant name	
Contact information of person(s) in charge	[Affiliation]
	[Title]
	[Name]
	[Telephone No.]
	[E-mail]
	[Notes (Website, etc.)]

Written Proposal of the Plan for Implementation Work of the AI/IoT Demonstration
Platform Project

*If one sheet is not enough to list all the information, you can use multiple sheets.

1 Effort policy

- Describe, qualitatively and quantitatively, the core theme, intended result, issues to be solved, detailed and specific issue-solving measures, and the role to be fulfilled by the Contractor in doing this work.

[Theme]

[Intended result]

[Issues to be solved]

[Issue-solving measures]

[Other]

2 Work implementation system (Viability)

- Describe in detail the affiliation, name, age, title, and work to be implemented for each staff member.

- Describe the structure of supervision and division of roles regarding the person(s) managing the entire work and the other person(s) engaged in work.

2-1 Experience, performance, qualifications, and the like for allotted members

- Describe the reason (experience/performance, etc.) why the planned staff members are considered qualified.

2-2. Performance and strengths of the proposer

- Describe that the proposer has sufficient performance and strengths to carry out the implementation work.



3 AI/IoT Technology to be used (Novelty)

- Clarify the AI/IoT technology to be used in the plan, and describe how that will be used to solve issues. Also, describe the technical novelty, if any.



4 Expansion of digitalization (Expandability)

- Describe a draft of (1) the expected acquired data, (2) the data that can be provided to Hiroshima Prefecture, and (3) the data that can be provided to the Data Collaboration Platform through this plan. Also, describe how this data will be digitalized for use.

(1) Expected acquired data

(2) Data that can be provided to Hiroshima Prefecture

(3) Data that can be provided to the Data Collaboration Platform

[Imagined usage]

- * Describe in detail what kind of things the data provided to the Data Collaboration Platform can be used for.

5 Collaboration with other companies, etc. (Expandability)

- If you are planning collaboration with other companies, etc., describe the contents and effects thereof.

6 Continuity and expansivity after work completion (Expandability)



7 Presence of innovativeness (Innovativeness)

- Describe, if any, points relating to innovativeness, such as technology not developed yet, new business models, and deregulation.



8 Effect on the Hiroshima Prefecture area (Regionality)

- Describe points using the regional characteristics of Hiroshima. Also, describe how the technology and knowledge will affect and remain in the Hiroshima Prefecture area.



Implementation Schedule (Degree of Planning)

Describe, in as much detail as possible, a plan for 3 years at the longest. Also, describe goals for each fiscal year for achieving the proposal.

[Full schedule]

Year/month	Content
2018	
2019	
2020	

[Detailed schedule for FY2018]

Year/month	Content
2018 August	
September	
October	
November	
December	
2019 January	
February	
March	

General Overview

- If a General Overview is adopted, it shall be announced.
- A General Overview may also be announced even if it is not adopted. If you do not want it to be announced, circle "Refuse announcement" below.

1. Refuse announcement

Proposer	Representative organization name	
	Consortium participants	
Overview of the proposed project	Project name	
	Implementation period	
	Implementation area	
	Applicable field	
	Issues (Problems)	
	AI/IoT service that contributes to issue solving	
	Demonstration result Target (KPI)	
	Project costs (Including tax)	This fiscal year: FY2019 (Estimate): FY2020 (Estimate):

Budget Plan for "Project XYZ"

Project name: Project XYZ

Contract entities	Amount [JPY]	Amount [JPY]	Amount [JPY]	Amount [JPY]
	Consortium Member Direct Cost	Contract Party (Consortium) Direct Cost	General Administrative Cost (Note 1)	
(Consortium name)		0	0	0
● Consortium representative agency	0			
• Consortium member	0			
• Consortium member	0			
• Consortium member	0			
• Consortium member	0			
• Consortium member	0			
• Consortium member	0			
Sum total				0

Budget Plan for "Project XYZ"

Project name: Project XYZ

Consortium name:

Item	Accumulated Contents			Member Name	Amount [JPY]
	Summary	Unit Price	Quantity / Period		
I. Cost of Goods					0
1. Cost for equipment and fixtures (*1)	<i>Device name (List the unit price and quantity, and the period for leases and rentals.)</i>			0	<i>Company A</i>
2. Cost for consumables	<i>*,***JPY x Qty.</i>			0	<i>University B</i>
II. Labor costs / Honorariums (*2)					0
1. Cost for demonstration staff	<i>A *,***JPY x *** Person(s) / Hour(s)</i>			0	<i>Laboratory C</i>
	<i>B *,***JPY x *** Person(s) / Hour(s)</i>			0	<i>University B</i>
	<i>C *,***JPY x *** Person(s) / Hour(s)</i>			0	<i>Company E</i>
2. Cost for demonstration assistants	<i>D *,***JPY x *** Person(s) / Hour(s)</i>			0	<i>Company F</i>
3. Honorariums	<i>E *,***JPY</i>			0	<i>Company G</i>
III. Travel costs					0
1. Travel costs	<i>(Hiroshima - L.A.) ***,***JPY x *** Person(s) / Times(s)</i>			0	<i>Company F</i>
2. Committee member travel costs	<i>(Hiroshima - L.A.) ***,***JPY x *** Person(s) / Times(s)</i>			0	<i>City D</i>
IV. Other					0
1. Subcontracting costs (*3)	<i>Maintenance costs, modification and repair costs, work contracting, etc.</i>			0	<i>Company E</i>
2. Printing/binding costs	<i>Printing/binding costs, etc.</i>			0	<i>Laboratory C</i>
3. Meeting costs	<i>Venue rental fees, etc.</i>			0	<i>University B</i>
4. Communication/transport costs	<i>Line usage fees, *,***JPY x * months</i>			0	<i>Laboratory C</i>
5. Utilities	<i>Lighting and heating, *,***JPY x * months</i>			0	<i>Company F</i>
6. Other (Overhead costs)	<i>*Describe in detail.</i>			0	<i>University B</i>
7. Amount equivalent to consumption tax	<i>*Amount equivalent to consumption tax rate for costs considered non-taxed transactions</i>			0	<i>Company A</i>
Direct costs	I + II + III + IV				0
(Amounts less than 1 JPY are omitted)					
V. General administrative cost (Note 4)	(I + II + III + IV) x General administrative cost rate %				0
VI. Sum total	I + II + III + IV + V				0

*The work cost estimates must be created using the specified Excel format.